

BARBARA OLSEN PASCALE

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Proven residential construction Project Manager, with a diverse background including finance, design, and fabrication. Excellent communication and problem-solving skills. Keen eye for details. Extensive, hands-on knowledge of methods and materials. Chairman, Town of Hillsdale Planning Board.

PROFESSIONAL EXPERIENCE

ARCHITECTURAL DESIGN AND CONSTRUCTION CONSULTANT

Olsen DCM, LLC September 2019 - present

Hillsdale, NY

Providing project-based design and construction strategizing and onsite project management for homeowners. Design and drafting services for contractors.

CONSTRUCTION PROJECT MANAGER

Robert Bump Construction, LLC June 2017-August 2019

Red Hook, NY

Staffed on 2 projects with combined budgets of \$8M Partnered with Site Supervisor to complete 6000SF luxury home/compound in 15 months from groundbreaking to final C of O, 2 months ahead of original anticipated delivery date.

- **Information management** between all project parties: owners, architectural team, and subcontractors. Monitor and manage project schedule, project documentation, drawing and SK database, shop drawing review, open issues, RFI, Submittals. Document and report client-facing weekly status updates.
- **Financial Administration:** Responsible for managing monthly cash flow (average \$400k billings, A/P to subs averaging under 30 days). Direct finance staff in preparation of G703, provide full invoice backup documentation for architect review. Solicit and review pricing from subcontractors and vendors. Anticipate and prepare Change Orders.
- **Site Supervision:** Directly manage subcontractors to maintain schedule and ensure quality control. Interpret architect's drawings, obtain clarification as necessary. Develop material takeoffs, place and monitor orders for building materials, millwork, hardware, equipment.

CONTRACTOR/MILLWORK SALES REP

Ed Herrington, Inc. Feb 2016-June 2017

Hillsdale, NY

Responsible for developing and maintaining contractor relationships through accurate order-taking and timely delivery of varied building materials and millwork. Specified engineered lumber using load analysis software. Prepared material takeoffs/quotes for building materials and millwork. Stayed current with new materials and building science through attendance at trade shows and seminars.

CABINETMAKER/SHOP CARPENTER

BKC Studio June 2014-February 2015

Brooklyn, NY

Moss Fauset Design 1988-1990

Hoboken, NJ

Shop Carpenter. Designed and built casegoods for residential and retail/event in both sheet and hardwood. Developed cut lists, rough stock selection and prep, glueups, bent laminations, veneering, template and jig fabrication, spray finishing. Installation experience in both commercial and residential sites: hanging cabinetry, templating/scribing, door hanging, hardware.

FINANCIAL ANALYST

Chase Manhattan Bank, Assistant Treasurer 1983-1985

New York, NY

CIBC-NY Assistant Vice President 1985-1987

New York, NY

Selected for competitive NYC commercial bank finance and credit training program. Assigned to M&A deal team; prepared projections and analysis, provided summary recommendations for senior management.

EDUCATION

Cornell University, Dyson School of Business, Ithaca, NY - B.S. with Distinction, Business Management and Marketing 1983

New York Institute of Technology, Old Westbury, NY - B.Arch. 2004 Professional degree earned part time while raising a family.

SKILLS

Software: AutoCAD: Proficiency. Excel, SketchUp, Photoshop, InDesign: Competency. Revit, Rhino: Familiarity